To the Parents/Guardians May 15th, 2020

Procedures for preventing the spread of COVID-19 after re-opening the schools

Hekinan Board of Education

Thank your for your continued understanding and support for the education in Hekinan city.

As we re-open the schools and proceed with the studies, we will be taking the following measures in the schools to prevent the spread of COVID-19. Any cooperations will be greatly appreciated.

1 The basic measures for prevention of virus spread

- (1) Avoid the 3C's (Closed spaces, Crowded places, Close-contact)
- (2) Wearing a mask
- (3) Being thorough about frequently washing hands and gargling
- (4) Disinfection of inside the school
- ① All equipments used in the classrooms such as doorknobs will be disinfected more than once a day.
- ② In an event if someone is infected with the virus, we will be following the guidance from the public health center.
- (5) Request to all the Parents and Guardians
 - 1 Please make sure to get enough sleep and nutrition to strengthen the immune system.
 - ② If you notice any of the following symptoms, please consult Kinuura Health Center (衣浦東部 保健所) at 0566-22-1699.
 - A. Light cold-like symptoms such as fever and/or cough continuing for more than 4 days.
 - B. Strong symptoms such as breathlessness (Breathing difficulty), strong sense of exhaustion (fatigue), and/or high fever.
 - ③ Please contact the school immediately if any of the following is known. If necessary, we may take appropriate measures such as attendance suspension and/or temporary closure of the school(s).
 - A. If the child or the family member is infected with the virus.
 - B. If the child or family member has been identified as a person who has been in close-contact with an infected person.
 - C. If the child or family has been requested to stay at home from the suspicion of being infected.
 - 2 Measures that will be taken in the school
 - May 21st (Thursday)~May 28th (Thursday)

Class will be divided into 2 groups, taking turns going to school every other days.

3 periods of lessons in the morning (No school lunch)

May 29th (Friday)

All students attend school for 3 periods of lessons in the morning (No school lunch) June 1st (Monday) \sim

Attend school with normal schedule, lessons conducted for whole day (School lunch available) The same goes for the 1st graders as well.

(1) Before going to the school

- Please check the temperature and observe the health state of your child, and fill in the temperature on the "Health check card".
 - If your child has a fever, or not feeling well, refrain from attending the school.

(2) Traveling to/from school

• Students will be walking forming 1 line within the group.

(3) Lessons

- O Lessons will consist of learning activities where droplet/spraying will be avoided as much as possible.
 - Windows will regularly be opened for the ventilation.
- The desks will be facing the front of the classroom while keeping distance between the teachers and students, as well as students and students.
- Any pair or group activities where it requires close contact, face to face will not be conducted for a while.
 - Chorus, cooking, and reading in a loud volume will not be conducted for a while.
 - · Swimming lessons will be cancelled this year.

(4) School lunch

- Students in charge of serving lunch will wash and disinfect their hands thoroughly, as well as wearing masks.
 - · All desks will be facing front, and no speaking while eating lunch.

(5) During the recess

- Students will be instructed with the basic measures such as avoiding the 3C's, wearing masks, etc.
 - Students will be instructed to keep distance from their friends, and being careful about not speaking loudly and not doing any exercises that may result in hard breathing.

(6) Others

• In an event where student is not feeling well from symptoms such as fever and/or cough, please come and pick your child up from the school as soon as possible. After going home, please have your child stay at home until the symptoms disappear.